

ARTICLE 7
MINUTES, RULES, AND BUDGETS, AND REPORTS
ACCESS TO INFORMATION

7.1 Board and University ~~Documents~~ **Information.**

(a) The Board shall provide the UFF with ~~a~~ **an electronic or written** copy of the following:

- (1) the minutes of the meetings of the Council of Presidents;
- (2) the minutes of the meetings of the Board and its committees and subcommittees;
- (3) Board rules published under the Administrative Procedures Act; ~~and~~
- (4) copies of the ~~FBOE~~ BOT/UFF Agreement and all supplements to the Agreement, consistent with the provisions of ~~Section 28.5~~ Article 28;
- (5) a copy of all Board policies and procedures;
- (6) the university's operating budget, including the previous year's expenditure analysis;
- (7) Average Faculty Salaries annual reports;
- (8) Salary Increase Worksheets for colleges, departments and units;
- (9) Stipend Summary reports; ~~and~~
- (10) **Fall Staff Reports;**
- (11) **Faculty Activity cumulative reports and updates;**
- (12) all reports described in Article 23 regarding all salary increases and monetary awards provided to employees; and
- ~~(11 13)~~ upon request within seven (7) days, any other information necessary to administer grievances and other provisions of this Agreement or otherwise carry out UFF's obligations as the certified bargaining agent for the employees.

~~(b) The Board shall provide the UFF with an electronic copy of the following:~~

- ~~(1) the university's operating budget, including the previous year's expenditure analysis;~~
- ~~(2) Fall Staff Reports;~~
- ~~(3) Faculty Activity cumulative reports and updates; and~~
- ~~(4) all reports described in Article 23 regarding all salary increases and monetary awards provided to employees; and~~
- ~~(5) upon request within seven (7) days, any other information necessary to administer grievances and other provisions of this Agreement or otherwise carry out UFF's obligations as the certified bargaining agent for the employees.~~

~~(e) (b)~~ All materials shall be provided or access shall be provided without cost.

1 ~~(d c)~~ The Board shall also provide the UFF a computer account, or accounts if necessary,
 2 without cost for purposes of accessing the State University Personnel Employee Records System
 3 file and other computer files reflecting the annual salary increases and monetary awards provided
 4 to employees and employee activities. ~~Costs associated with the UFF's use of such files shall be~~
 5 ~~borne by the UFF consistent with the costs charged others using the State University System~~
 6 ~~Personnel Employee Records System and other computer files.~~

7
 8 ~~(b-e d)~~ ~~Each university~~ The Board shall ensure that a copy of the following documents is
 9 made available in an easily accessible location in ~~its~~ the main library or by links on the university
 10 web site:

- 11
 12 (1) minutes of the meetings of the Council of Presidents;
 13 (2) the minutes of the meetings of the Board and its committees and
 14 subcommittees;
 15 (3) Board ~~and the university's~~ rules published under the Administrative Procedure
 16 Act; and
 17 (4) the university's operating budget, including the previous year's expenditure
 18 analysis.

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 20 7.2 Bargaining Unit Member List. Within seven (7) days of the beginning of each semester, the
 21 Board shall, without cost, provide the UFF with an electronic list including name,
 22 department/unit, position code, title/rank, email address, contact telephone number, and contact
 23 mailing address for each employee in the bargaining unit.

24
 25 ~~7.2 DRS Documents. A copy of the following documents shall be available for employee~~
 26 ~~inspection in an easily accessible location at each Developmental Research School and the local~~
 27 ~~UFF Chapter shall be notified of such location:~~

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 29 ~~(a) The minutes of the Joint Developmental Research School Planning, Articulation, and~~
 30 ~~Evaluation Committee and the DRS Advisory Board,~~

31
 32 ~~(b) The DRS operating budget, including financial support received by the DRS from the~~
 33 ~~university, and the allocation of student activity and service fees, and~~

34
 35 ~~(c) a copy of those provisions of the Florida Statutes and Board, university, and~~
 36 ~~Department of Education rules applicable to DRS.~~